



University of
New Haven

TUITION BILLING AND FINANCING YOUR EDUCATION

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Steps to Get Ready for the Fall Semester

- 1 Review your **fall tuition bill** in ePay.
- 2 Sign up your parent/family member as an **Authorized User** in ePay.
- 3 Confirm your **financial aid** is finalized.
- 4 University-sponsored **health insurance**: Waive or Enroll
- 5 Review your payment options and decide which **payment method** works best for you and your family.

| Step 1: Review your Fall Tuition Bill in ePay

- ePay is the University's online, paperless billing system.
- Billing notifications are sent to student's University email account.
- Parents/families will only be emailed if they are set up as an authorized user in ePay.

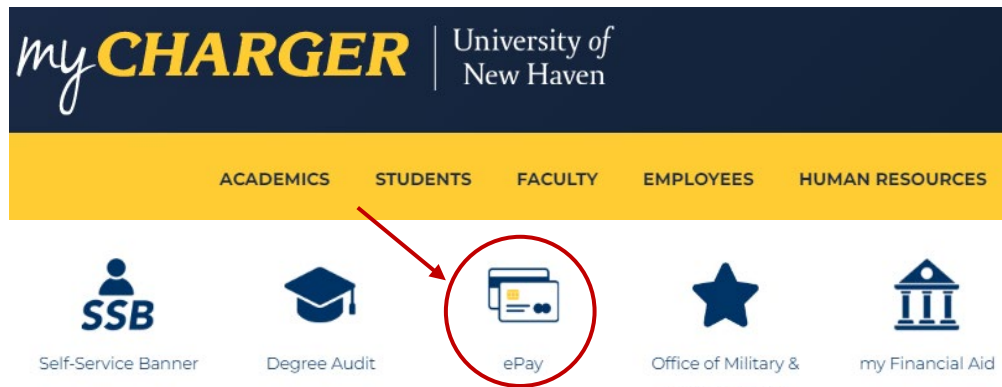
Fall 2025 Bill Due
August 1, 2025



How to Access ePay

Student Access

- Students can log into ePay via the myCharger portal.



Parent and Family Access

- Student must set you up as an Authorized User in ePay.
- Once set up, the Authorized User will receive their own personal login credentials.
- Link to Authorized User site on newhaven.edu/bursar.

Understanding ePay

The screenshot displays the ePay portal interface. On the left, the 'Announcement' section includes a 'Welcome to ePay' message, 'Fall 2025 Bills' information (available June 17, 2025; due August 1, 2025), 'Reminders' about financial aid and authorized users, and 'Helpful Links' for tuition fees, Flywire, and a quick guide. The main 'Student Account' section shows a '\$0.00' amount due and buttons for 'View Activity' and 'Make Payment'. Below this, the 'Statements' section features an 'On-Demand Statement' button and links to view the latest eBill (12/17/24 Spring 2025) and 1098-T tax statement (2024). On the right, the 'My Profile Setup' section lists options for authorized users, personal profile, security settings, consents, and electronic refunds. A 'Term Balances' section is also visible.

Announcement

Welcome to ePay

Your opinion is important to us and we want to hear from you. [Share your feedback](#) with the One Stop.

Fall 2025 Bills

Available in ePay: June 17, 2025
Due Date: August 1, 2025

Reminders

- If your financial aid file has not been completed, your anticipated award(s) will not be reflected on your student account in ePay until you have done so. Students can login to the [My Financial Aid](#) system to review if their financial aid is accepted and if all documents are received.
- In order for staff to discuss any details of the student's bill with anyone other than the student, the person must be an **authorized user**.
- **Expecting a refund?** Students are strongly encouraged to enroll in **direct deposit**. Click on the Refunds option to get started.

Helpful Links

- [Explanation of Tuition and Fees](#) - Understanding your charges.
- [Flywire](#) - International wire transfer
- [Quick Guide to Using ePay](#) - Learn how to make a payment, add an Authorized User, enroll in direct deposit, and more.

Student Account

Amount Due \$0.00

[View Activity](#) [Make Payment](#)

Statements

[Click the button to view your current account balance and details.](#) [On-Demand Statement](#)

[View Statements](#)

Your latest eBill Statement (12/17/24) Spring 2025

[View Statements](#)

Your latest 1098-T Tax statement 2024 1098-T Statement

[View Statements](#)

My Profile Setup

- [Authorized Users](#)
- [Personal Profile](#)
- [Security Settings](#)
- [Consents and Agreements](#)
- [Electronic Refunds](#)

Term Balances

Check here for important dates and deadlines, helpful tools, and more.

Download a real time, up-to-the-minute statement.

Access current and past monthly eBill statements.

TIP ePay is best viewed on a desktop.

Understanding your Bill

Standard Charges

- Full-time Tuition (12 – 17 credits)
- General Student Fee
- Student Health Insurance
- Residential Student Charges
 - Room Charge
 - Meal Plan
- Anticipated Financial Aid
 - *only if your aid has been finalized
- Additional Course Specific Fees (if applicable)

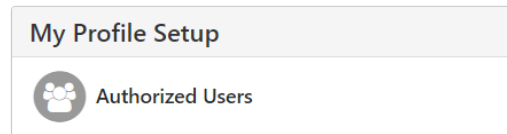
NOTE: Books are NOT included in standard charges and must be purchased separately.



Step 2: Sign up your Parent/Family Member as an Authorized User in ePay



- In order for staff to discuss any details of the student's bill with anyone other than the student, the person must be listed as an Authorized User.
- Select **Authorized Users** under the **My Profile Setup** section on the home page in ePay.



- Receive billing emails when your student does.
- Securely store your payment information. (optional)



TIP

Set this up right away so we can assist you when you contact us.

Step 3: Confirm your Financial Aid is Finalized

- Accept or decline all of your financial aid awards online via the My Financial Aid System.
- Submit additional documents if requested.
- For first-time student loan borrowers only.
 - Complete Loan Entrance Counseling
 - Sign Master Promissory Note (MPN)
- Report any outside scholarships you receive to the Financial Aid Office.



TIP

If you do not see your financial aid listed on your bill in ePay, something has not been finalized.



Step 4: University-Sponsored Health Insurance: Waive or Enroll

Plan Basics:

- Offered and administered by United Healthcare.
- Policy coverage: 8/1/2025 – 7/31/2026
- Cost is \$1,872.00 for the year.

Enroll in Plan:

- Email sent around August 1 with instructions on accessing your health insurance card and policy.

Waiver Information:

- All full-time undergraduate students are required to have health insurance.
- Option to waive if covered under another plan.
- A waiver MUST be processed each academic year.
- Visit www.studentcenter.uhcsr.com/newhaven and click on Waive Coverage.

Waiver Deadline: July 31, 2025



TIP

Review your current health insurance coverage before deciding whether to waive.

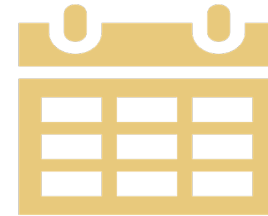
Step 5: Review your Payment Options



Online in ePay



Pay by Mail



Enroll in the
Monthly
Installment Plan



Apply
for a Loan



All these payment options can be used together.
You do not have to use one option exclusively.

Pay Online in ePay

- > Electronic Check (e-check)
 - There is no service fee for using e-check
- > Credit/Debit Card
 - Visa, MasterCard, Discover, Amex
 - Subject to a 3.0% service fee



TIP

Confirm your account information with your bank before making your online payment.



Pay by Mail



- Personal/bank check, 529 college savings plan payments
- Payable to the University of New Haven
- Include student's name and student ID number
- Payments can be mailed to:
University of New Haven
Attn: Bursar's Office
300 Boston Post Road
West Haven, CT 06516



TIP

Once your payment has been posted, you can see the transaction listed on your On Demand Statement in ePay.

Enroll in Monthly Installment Plan

- \$50 enrollment fee per semester, interest-free.
- Fall Plan: 5 payments (first payment due July 1)
- Spring Plan: December – April
- Payments are due every 30 days on or around the 1st of each month.
- Deadline to enroll in the Fall plan is **August 1**.
- Link to enrollment form available in ePay.

Note: All additional payments, financial aid and/or outside scholarships must be in place before enrolling.



Apply for a Loan



Federal Direct Parent Loan (PLUS)

The parent is the borrower of this federal credit-based loan.

Private Student Loan

This private, credit-based loan is borrowed by the student and a creditworthy cosigner.



TIP

Minimize the number of times your credit is checked by applying for a loan for the entire academic year rather than prior to each semester.

Federal Direct Parent Loan (PLUS)

PLUS Loan Basics:

- Parents may borrow up to the cost of attendance minus any other financial aid received.
- Interest begins accruing at the time of disbursement.
 - *Expected fixed rate: 8.94%*
- The government withholds an origination fee from each disbursement.
 - *Current origination fee: 4.228%*
- If denied, student is eligible to borrow an additional \$4,000 for the year in the Unsubsidized Federal Direct Student Loan program.

How to Apply:

- Parent signs into www.studentaid.gov using the same FSA ID they used to electronically sign their FAFSA.
- A credit check is required.



TIP

If approved, parent also needs to complete their own Master Promissory Note for a Federal Direct Parent PLUS Loan (MPN).

Private Student Loan

Private Loan Basics:

- The rates and terms vary based on the type of loan and the lender.
- Borrow up to the cost of attendance minus any other financial aid received.
- Make sure you read and understand the terms and conditions of the loan before applying.
- Deferred repayment options may be available. Consult with your specific lender for more information.

How to Apply:

- This loan is offered through many lenders, such as banks, credit unions, state agencies, and other financial institutions.
- A credit check is required.



TIP

Please be sure to apply promptly and allow yourself enough time to complete the loan process.

Tuition Protection Plan from GradGuard

Compensation: Get reimbursed up to 100% of the student's investment, including other school-invoiced fees, after a withdrawal due to a covered reason.

Flexibility: Update the coverage amount to what works best for you and your family.

Help when you need it: Includes a Student Life Assistance hotline to help students and their families take care of emergencies and unexpected issues.

Easy to Purchase: Sign up in ePay by September 3.



Learn more by calling GradGuard at [\(877\) 794-6603](tel:(877)794-6603) or visiting <https://gradguard.com/tuition>

Are You Ready for the Fall Semester?

- Review your **fall tuition bill in ePay**. Fall bills are due **August 1, 2025**.
- Sign up your parent/family member as an **Authorized User** in ePay.
- Confirm your **financial aid** is finalized.
- University-sponsored **health insurance**:
Waive or Enroll
Online waiver deadline: **July 31, 2025**.
- Review your **payment options** and decide which payment method works best for you and your family.



TIP

If you need help, please ask and PLEASE do not wait until the last minute.



We are Here to Help!
www.Newhaven.edu/onestop

Bursar's Office

Phone: 203-932-7217

Email: bursar@newhaven.edu

Financial Aid Office

Phone: 203-932-7315

Email: financialaid@newhaven.edu

Office Location:

Bergami Hall

Summer Hours:

Monday through Thursday

8:30am – 4:30pm

Friday

8:30am – 1:30pm

University of New Haven

